

## 2020 Safer! Stronger!

## How to prepare for your appointment with us

Prior to the appointment you will receive a phone call from us reviewing the *Check-in/Out process* for our office, asked pre-screening questions, and discuss the goal for the appointment.

Please make sure that new insurance information and updated health considerations are discussed.

We will be sending you via email or text the *Pre-Screening Questionnaire* and *consent forms* that will need to be filled out electronically and returned to us prior to the day of your appointment.

## On the day of your appointment

Make sure that you brush your teeth, use the restroom prior to arriving, and bring a sweater (we will not be providing blankets)

Please arrive 10 minutes prior to your scheduled time and remain in your car. Call us at 410.730.7485 to let us know you have arrived. We will ask that you remain outside of the office until we are ready to receive you. At that point we will call you to come into the building. Leave any unnecessary items in the car.

Please always wear a face-covering in public and into our office. We ask that you hand sanitize immediately at the station to the left of the entrance in our reception area. Then you will approach the desk to have your temperature taken. If you have a fever of 100.4 degrees we will be asking that you reschedule your appointment.

Either the hygienist or dental assistant will be waiting for you to bring you back to the treatment room.

Please understand that we may ask you the same questions repeatedly and we are only serving to protect everyone's health.

We are asking everyone to arrive without additional people since our waiting room will not be in use for companions. If you require assistance from a companion, we will be asking that person to follow all the same protocols into our office (hand sanitizer, temperature taken, face-covering at all times)

## When the appointment is over

Please put your face covering on as soon as you can and wait to be escorted to the front desk to checkout.

We are asking that everyone follow social distancing and not gather at the front desk but stand at the indicated spaces and wait for the person in front of you to leave.

We will be avoiding the handling of any money, credit cards, or paper/pen at the front desk unless it is absolutely necessary. We have a point-of-sale credit card system in place for your convenience.

Thank you in advance for understanding and being patient while we all learn a new system!